



LEADING IN EMPLOYEE SATISFACTION, The Puratone Corporation provides a rewarding work experience in a respectful team environment, where passionate high performance individuals thrive and creative input from all team members is valued.

Systems / Network Administrator (TERM POSITION – Maternity Leave)

Reporting directly to the Manager, Information Technology this position is based at our Niverville Office, and provides an opportunity for an experienced system technician to contribute to the continuing success of the organization. This is a 12-14 month term position.

Responsibilities Include:

- Manage and coordinate daily operation of various computer systems
- Provide server, workstation, LAN and WAN administration and support
- Support existing network configuration to maximize efficiency and security
- Troubleshoot and resolve hardware and software issues
- Provide support and training to ensure effective use of IT resources
- Maintain all system and network documentation

Qualifications:

- 3 – 5 Years of demonstrated experience in administration and support of corporate networks
- Experience with LAN and WAN administration is required
- Microsoft Certified System Engineer Certification or Microsoft Certified Systems Administrator
- Demonstrated experience with MS Terminal Server, Microsoft Office, Windows XP/VISTA/Windows 7, Windows Servers, Active Directory, Microsoft SQL Server, Microsoft Exchange, Symantec Backup Exec, Symantec Endpoint, Blackberry Exchange Server
- Solid understanding of TCP/IP routing and other networking concepts
- Thorough knowledge of standard backup infrastructures
- Excellent interpersonal and communication skills
- Ability to work both independently and as part of a highly productive team
- Excellent problem solving capabilities

Candidates are invited to submit resumes by Friday, February 10, 2012 to:

The Puratone Corporation
Attention: Human Resources
Email: careers@puratone.com
Fax # (204) 388-0030

